# Finale

## Voluntary Product Accessibility Template® (VPAT®) Revised Section 508 Edition
### Version 2.4 (Revised) - January 2022

# About This Document

The VPAT is provided in four editions based on the guidelines/standards being evaluated. The editions are WCAG, Revised 508, EN 301 549 and International that includes all of the standards.

This is the Revised Section 508 edition of the VPAT. It includes the following standards/guidelines:

- [Web Content Accessibility Guidelines 2.2](#)

- [Revised Section 508 standards](#)

If you need a different combination of standards/guidelines then use the appropriate alternate edition of the VPAT found on the [ITI Accessibility web page](#).

This document is broken into two main sections:

- Essential Requirements and Best Practices for using the VPAT® to complete an Accessibility Conformance Report

- The VPAT Template

Please carefully review the Essential Requirements and Best Practices sections before using the VPAT to create an Accessibility Conformance Report.

# MakeMusic, Inc. Accessibility Conformance  Report
# Revised Section 508 Edition

**VPAT® Version 2.4 (Revised) – March 2020**

**Name of Product/Version: Finale version 27.0 and later.**

**Product Description:** Desktop-based software designed for music engraving, printing, publishing, and audio reproduction of music notation.

**Report Date: January 2022**


**Contact Information: dcusick@makemusic.com**


**Notes:** Finale is specifically designed as a music engraving and notation software with a focus on exporting to a print or digital copy for use outside of the program. The software is used by many music professionals including engravers, publishers, musicians, composers, arrangers, teachers and  students of both professional and amateur status.

More specific detail on the functionality and features of Finale, please reference the online user manual:
**https://usermanuals.finalemusic.com/FinaleWin/Content/Contents.htm**


**Evaluation Methods Used:**
**Testing is based on general product knowledge.**


**Applicable Standards/Guidelines**

This report covers the degree of conformance for the following accessibility standard/guidelines:
- VPAT 2.4 WCAG: WCAG 2.1 or ISO/IEC 40500 – W3C/WAI's recently updated Web Content Accessibility Guidelines Revised March 2020
- VPAT 2.4 508: Revised Section 508 standards – the U.S. Federal accessibility standard Revised March 2020


# Terms

The terms used in the Conformance Level information are defined as follows:

- Supports : The functionality of the product has at least one method that meets the criterion without known defects or meets with equivalent facilitation.
- Partially Supports : Some functionality of the product does not meet the criterion.

- Does Not Support : The majority of product functionality does not meet the criterion.
- Not Applicable : The criterion is not relevant to the product.
- Not Evaluated: The criterion has not been evaluated in relation to the product.

## Table 1: Success Criteria, Level A

Notes:

| Criteria | Conformance Level | Remarks and Explanations |
|---|---|---|
| **1.1.1 Non-text Content** (Level A)<br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Partial Support | The main tool palettes and icons in Finale are image-based. Alternative text is displayed when the mouse pointer is in a hover state over a tool icon. |

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| **[1.2.1 Audio-only and Video-only (Prerecorded)](#)** (Level A)<br><br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Not Applicable/Partial Support | There are no video-only or audio-only assets contained within the Finale software.<br><br>The support documentation contains video with audio but no video-only or audio-only content. |
| **[1.2.2 Captions (Prerecorded)](#)** (Level A)<br><br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Not Applicable/Not Supported | There are no videos with audio provided with Finale.<br><br>The support documentation contains videos that do not have captions. |
| **[1.2.3 Audio Description or Media Alternative](#) [(Prerecorded)](#)** (Level A)<br><br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Not Applicable/Not Supported | There are no videos provided with Finale.<br><br>The support documentation contains videos that do not provide alternative text or captions. |

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| **[1.3.1 Info and Relationships](#)** (Level A)<br><br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Not Evaluated | Finale does not provide a built-in screen reader and the software has not been tested with third-party software designed for this.<br><br>Support documentation has not been tested with screen reading software. |
| **[1.3.2 Meaningful Sequence](#)** (Level A)<br><br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Not Supported/Not Applicable | There are many situations when using the software that the user will be presented with a sequence that must be adhered to in a strict manner. Finale does not provide an alternative when a Meaningful Sequence is required. |

| | | The help documentation does not contain any Meaningful Sequences. |
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| **1.3.3 Sensory Characteristics** (Level A)<br>　　Also applies to:<br>　　Revised Section 508<br>　　　● 501 (Web)(Software)<br>　　　● 504.2 (Authoring Tool)<br>　　　● 602.3 (Support Docs) | Partially Supports/Not Applicable | Given the nature of the software and it's intended use, much of its functionality is reliant on the recognition of size, shape and relative spatial location and is a requirement for use of the product.<br><br>Given that Finale is a software that is designed to create music notation, there are auditory clues that can provide context for relative location when using some tools (for example, placing notes on a staff). In most cases though, there are no substitutions for perception of shape or size or use of information about spatial location or orientation for successful use of the product.<br><br>The help documentation does not rely on sensory characteristics. |
| **1.4.1 Use of Color** (Level A)<br>　　Also applies to:<br>　　Revised Section 508<br>　　　● 501 (Web)(Software)<br>　　　● 504.2 (Authoring Tool)<br>　　　● 602.3 (Support Docs) | Supports/Not Applicable | Color is not used as the only visual means of conveying information, indicating an action, prompting a response, or distinguishing a visual element. Although some elements do use color, any element using color on-screen can be identified by other means of perception. Alternatively, colors can be turned off for these items.<br><br>The help documentation does not rely on use of color for comprehension. |
| **1.4.2 Audio Control** (Level A)<br>　　Also applies to:<br>　　Revised Section 508<br>　　　● 501 (Web)(Software)<br>　　　● 504.2 (Authoring Tool)<br>　　　● 602.3 (Support Docs) | Supports/Supports | Sounds do not play without user interaction.<br><br>The help documentation does play sound without user interaction. |

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| **2.1.1 Keyboard** (Level A)<br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Not Supported/Not Applicable | Mouse input is required in certain areas of the software. Certain functions, tools, navigation, and dialog boxes require the use of mouse input for usage.<br><br>The help documentation is reliant on the capabilities of the browser it is being used in. |
| **2.1.2 No Keyboard Trap** (Level A)<br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Supports/Not Applicable | User actions via available keyboard functionality do not result in a trapped scenario.<br><br>The help documentation is reliant on the capabilities of the browser it is being used in. |
| **2.2.1 Timing Adjustable** (Level A)<br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Supports | There are no operational limitations in the software except for ones that the user sets for themselves. This is isolated to a time-based note entry that must engaged by the user. |

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| **2.2.2 Pause, Stop, Hide** (Level A)<br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Supports/Not Applicable | The user has the ability to pause, stop or hide any situation that involves time-based input, scrolling or other movement.<br><br>Help documentation is not applicable. |
| **2.3.1 Three Flashes or Below Threshold** (Level A) Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Supports | There are no application functions related to this.<br><br>No web pages contain anything that flashes more than three times in any one second. |

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| **2.4.1 Bypass Blocks** (Level A)<br>Also applies to:<br>Revised Section 508<br> • 501 (Web)(Software) – Does not apply to non-web software<br> • 504.2 (Authoring Tool)<br> • 602.3 (Support Docs) – Does not apply to non-web docs | Not Supported/ Supports | There are many dialog boxes within the program that are only accessible via a specific sequence with no other way to access them.<br><br>All help documentation pages can be accessed independently. |
| **2.4.2 Page Titled** (Level A)<br>Also applies to:<br>Revised Section 508<br> • 501 (Web)(Software)<br> • 504.2 (Authoring Tool)<br> • 602.3 (Support Docs) | Not Applicable/Supports | There are no pages that require titles used in the software<br><br>Support documentation pages are titled consistently. |
| **2.4.3 Focus Order** (Level A)<br>Also applies to:<br>Revised Section 508<br> • 501 (Web)(Software)<br> • 504.2 (Authoring Tool)<br> • 602.3 (Support Docs) | Partially Supports/Not Applicable | Focus order is supported in certain areas of the program when order is required for specific actions to be performed or dialogs need to be accessed. |
| **2.4.4 Link Purpose (In Context)** (Level A)<br>Also applies to:<br>Revised Section 508<br> • 501 (Web)(Software)<br> • 504.2 (Authoring Tool)<br> • 602.3 (Support Docs) | Supports/Supports | The hypertext links in Finale lead to the user manual documentation directly related to the link text itself and their purpose can be understood based on the links context.<br><br>In the help documentation, the purpose of all links should be clearly identifiable given the context they are found in. |

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| **2.5.1 – Pointer Gestures** (Level A)<br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Not Applicable | |
| **2.5.2 – Pointer Cancellation** (Level A)<br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Partial Support/Supports | Most mouse clicks in Finale consist of a single or double-click motion. There are some exceptions in which a click, drag, and release and a double-click, grad, and release are required to complete an action.<br><br>The help documentation uses only single pointer actions. |
| **2.5.3 – Label in Name** (Level A)<br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Supports/Not Applicable | All tools in Finale, where applicable, have a text label appropriate for the tool that is accessible when the mouse pointer over the tool. |
| **2.5.4 – Motion Actuation** (Level A)<br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Not Applicable | |
| **3.1.1 Language of Page** (Level A)<br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Supports | The defined default human language of Finale and the help documentation is English |

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| **3.2.1 On Focus** (Level A)<br><br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Supports | No new windows are launched when a component receives focus nor does the component's context automatically when receiving focus. |

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| **3.2.2 On Input** (Level A)<br><br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Supports | Entering data or selecting a form control has predictable effects within Finale except when it is clear that a context change will happen in response to the user's action, such as clicking on a component, menu item or option. |
| **3.3.1 Error Identification** (Level A)<br><br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Partially Supports/Not Applicable | Within Finale, the user is able to make context choices that may present errors but these errors may not be obvious and error messages may be generic and non-descript. |
| **3.3.2 Labels or Instructions** (Level A)<br><br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Supports | There are no limitations in the software related to this. |
| **4.1.1 Parsing** (Level A)<br><br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Not Evaluated | Accessibility and compatibility with assistive technology not evaluated or documented. |
| **4.1.2 Name, Role, Value** (Level A)<br><br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Not Evaluated | Accessibility and compatibility with assistive technology not evaluated or documented. |

# Table 2: Success Criteria, Level AA

Notes:

| Criteria | Conformance Level | Remarks and Explanations |
|---|---|---|
| **1.2.4 Captions (Live)** (Level AA)<br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Not Applicable | |
| **1.2.5 Audio Description (Prerecorded)** (Level AA) Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Not Applicable/Not Supported | Not applicable for Finale.<br><br>Support documentation does not support audio description or other media alternatives for pre-recorded videos. |
| **1.3.4 – Orientation** (Level AA)<br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Supports | Finale and its help documentation are not restricted to one monitor orientation. |
| **1.3.5 – Identify Input Purpose** (Level AA)<br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Not Applicable | |
| **1.4.3 – Contrast (Minimum)** (Level AA)<br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Not Evaluated | |

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| **1.4.4 Resize text** (Level AA)<br><br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Not Supported/Partially Supports | Text-based controls, menu items, and tools in Finale cannot be resized.<br><br>Help documentation text can be zoomed by using the tools available in the browser it is being viewed in. |
| **1.4.5 Images of Text** (Level AA)<br><br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Not Evaluated | |
| **1.4.10 – Reflow** (Level AA)<br><br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Not Evaluated | |
| **1.4.11 – Non-Text Contrast** (Level AA)<br><br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Not Evaluated | |
| **1.4.12 – Text Spacing** (Level AA)<br><br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Not Applicable | |
| **1.4.13 – Content on Hover Focus** (Level AA)<br><br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Supported | In Finale and the help documentation, some menu items have hover states that open up additional content and the pointer can be moved over the additional content without the additional content disappearing. |

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| **2.4.5 Multiple Ways** (Level AA)<br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software) – Does not apply to non-web software<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) – Does not apply to non-web docs | Not Applicable/Supported | The online help documentation does allow for multiple ways of arriving at the same content. |
| **2.4.6 Headings and Labels** (Level AA)<br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Not Evaluated | Headings and labels descriptive value is subjective and depends on specific user knowledge. |
| **2.4.7 Focus Visible** (Level AA)<br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Supports/Not Applicable | In keyboard operable areas of Finale, where text fields, buttons or other options receive focus, this is indicated by a highlight color.<br><br>Support documentation is not applicable. |
| **3.1.2 Language of Parts** (Level AA)<br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software)<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) | Supports | Software and support documentation are in English only. |
| **3.2.3 Consistent Navigation** (Level AA)<br>Also applies to:<br>Revised Section 508<br>    ● 501 (Web)(Software) – Does not apply to non-web software<br>    ● 504.2 (Authoring Tool)<br>    ● 602.3 (Support Docs) – Does not apply to non-web docs | Not Applicable/ Supports | Not applicable.<br><br>Support documentation supports consistent navigation. |

| Criteria | Conformance Level | Remarks and Explanations |
|---|---|---|
| **3.2.4 Consistent Identification** (Level AA)<br>    Also applies to:<br>    Revised Section 508<br>        ● 501 (Web)(Software) – Does not apply to non-web software<br>        ● 504.2 (Authoring Tool)<br>        ● 602.3 (Support Docs) – Does not apply to non-web docs | Not Applicable | |
| **3.3.3 Error Suggestion** (Level AA)<br>    Also applies to:<br>    Revised Section 508<br>        ● 501 (Web)(Software)<br>        ● 504.2 (Authoring Tool)<br>        ● 602.3 (Support Docs) | Partially Supports/Not Applicable | Most errors suggest user action. However, there are some situations in which an error is not identified as perceived correctness is subjective.<br><br>Support documentation is not applicable. |
| **3.3.4 Error Prevention (Legal, Financial, Data)** (Level AA)<br>    Also applies to:<br>    Revised Section 508<br>        ● 501 (Web)(Software)<br>        ● 504.2 (Authoring Tool)<br>        ● 602.3 (Support Docs) | Not Applicable | |
| 4.1.3 – Status Changes (Level AA)<br>    Also applies to:<br>    Revised Section 508<br>        ● 501 (Web content only)<br>        ● 504.2 (Authoring Tool)<br>        ● 602.3 (Support Docs) | Not Applicable | |

## Table 3: Success Criteria, Level AAA

Notes:

| Criteria | Conformance Level | Remarks and Explanations |
|---|---|---|
| **1.2.6 Sign Language (Prerecorded)** (Level AAA) Also applies to:<br>    Revised Section 508 – Does not apply | Does Not Support | Not applicable to Finale.<br><br>Training videos do not support sign language. |

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| **1.2.7 Extended Audio Description (Prerecorded)** (Level AAA)<br>    Also applies to:<br>    Revised Section 508 – Does not apply | Does Not Support | Not applicable to Finale.<br><br>Training videos do not support an extended audio description. |
| **1.2.8 Media Alternative (Prerecorded)** (Level AAA) Also applies to:<br>    Revised Section 508 – Does not apply | Does Not Support | Not applicable to Finale.<br><br>Training videos do not support a Media Alternative. |

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| **1.2.9 Audio-only (Live)** (Level AAA)<br>    Also applies to:<br>    Revised Section 508 – Does not apply | Not Applicable | None of the Software, Authoring Tool or support documentation outputs are live-streamed in a manner that is consumed by other users in real time. Training videos are pre recorded. |
| **1.4.6 Contrast Enhanced** (Level AAA)<br>    Also applies to:<br>    Revised Section 508 – Does not apply | Does Not Support | Finale does not currently meet Contrast Enhanced requirements as described in 1.4.6 (AAA) |
| **1.4.7 Low or No Background Audio** (Level AAA) Also applies to:<br>    Revised Section 508 – Does not apply | Not Applicable/<br>Not Supported | Finale does not contain videos.<br><br>The support document vidoes have voice and music contained in the audio. |

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| **1.4.8 Visual Presentation** (Level AAA)<br>    Also applies to:<br>    Revised Section 508 – Does not apply | Not Supported | The text in Finale is not controllable by the user and all dialogs do not adhere to spacing and line width criteria. |
| **1.4.9 Images of Text (No Exception) Control** (Level AAA)<br>    Also applies to:<br>    Revised Section 508 – Does not apply | Supported/Not Supported | Except for logotypes, there are no images of text.<br><br>Support documentation does not support this. |

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| **2.1.3 Keyboard (No Exception)** (Level AAA) Also applies to: Revised Section 508 – Does not apply | Does Not Support | Does not meet requirements. |
| **2.2.3 No Timing** (Level AAA) Also applies to: Revised Section 508 – Does not apply | Not Supported / Supports | Certain actions within Finale are reliant on timing and are unavoidable. Helps documentation supports this. |
| **2.2.4 Interruptions** (Level AAA) Also applies to: Revised Section 508 – Does not apply | Supports | Interruptions can be dismissed by the user. |
| **2.2.5 Re-authenticating** (Level AAA) Also applies to: Revised Section 508 – Does not apply | Supports/Not Applicable | Re-authentication is not necessary when working within Finale. Support documentation does not require authentication. |
| **2.2.6 – Timeouts**(Level AAA) Also applies to: Revised Section 508 – Does not apply | Not Applicable | There are no timeouts in Finale that can cause data loss. e |
| **2.3.2 Three Flashes** (Level AAA) Also applies to: Revised Section 508 – Does not apply | Supports | There are no flashing objects in Finale or it's support documentation. |
| **2.4.8 Location** (Level AAA) Also applies to: Revised Section 508 – Does not apply | Not Applicable/ Not supported | Finale does not use location based pages. The support documentation does not support this. |

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| **2.4.9 Link Purpose (Link Only)** (Level AAA) Also applies to: Revised Section 508 – Does not apply | Supports | Finale is not web-based and does not contain links to external locations. The exception being a link to the Help Documentation, which is clearly labeled. The support documentation's links have clear text indications of their purpose. |

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| **2.4.10 Section Headings** (Level AAA)<br>    Also applies to:<br>    Revised Section 508 – Does not apply | Not Applicable | |
| **2.5.5 – Target Size** (Level AAA)<br>    Also applies to:<br>    Revised Section 508 – Does not apply | Not Evaluated | |
| **3.1.3 Unusual Words** (Level AAA)<br>    Also applies to:<br>    Revised Section 508 – Does not apply | Partially Supports | Finale is a music software. Therefore there are many words used in the program that are music terms. Users that are unfamiliar with the terms associated with music may find these unusual. In many cases, the location where these words are used may contain a help documentation link which will explain their purpose. |
| **3.1.4 Abbreviations** (Level AAA)<br>    Also applies to:<br>    Revised Section 508 – Does not apply | Supports | Abbreviations are not used without explanation or context in Finale. |
| **3.1.5 Reading Level** (Level AAA)<br>    Also applies to:<br>    Revised Section 508 – Does not apply | Not Supported | Given the nature of the Finale, there is a certain amount of prerequisite knowledge needed to understand the concepts involved in using the software. It may be possible to read at this level based on the criteria, but comprehension may not be there. |
| **3.1.6 Pronunciation** (Level AAA)<br>    Also applies to:<br>    Revised Section 508 – Does not apply | Not applicable | |
| **3.2.5 Change on Request** (Level AAA)<br>    Also applies to:<br>    Revised Section 508 – Does not apply | Supports | Changes in context are at user direction. |

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| **3.3.5 Help** (Level AAA)<br>Also applies to:<br>Revised Section 508 – Does not apply | Partially Supports | In many cases, links to help documentation on context specific topics are available. |
| **3.3.6 Error Prevention (All)** (Level AAA)<br>Also applies to:<br>Revised Section 508 – Does not apply | Supports | Areas of data entry can be re-entered if necessary. |

# Revised Section 508 Report

Notes:

## Chapter 3: Functional Performance Criteria (FPC)

Notes:

| Criteria | Conformance Level | Remarks and Explanations |
|---|---|---|
| 302.1 Without Vision | Not Supported | Finale itself is not equipped with voice-over or accessibility capabilities for users without vision.<br><br>A third-party tool is necessary for this and none have been evaluated. |

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| 302.2 With Limited Vision | Not Supported | |
| 302.3 Without Perception of Color | Supports | Finale does use a minimal amount of color but the perception of this is not required for the use of the program. |
| 302.4 Without Hearing | Partially supports | Since Finale is a program designed to create music notation, hearing is beneficial but ultimately not required.<br><br>Features of the program that do use sound have no work around for users without hearing. |

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| 302.5 With Limited Hearing | Partially Supports | Since Finale is a program designed to create music notation, hearing is beneficial but ultimately not required.<br><br>Features of the program that use sound and audio have user controlled levels therefore users with limited hearing can use methods to control the volume as necessary. |
| 302.6 Without Speech | Not Applicable | Finale does not require the use of speech. |
| 302.7 With Limited Manipulation | Not Supported | Finale requires the use of a mouse and keyboard for operation. This is a requirement with no workaround. |
| 302.8 With Limited Reach and Strength | Supports | Finale does not require extended reach or strength |

| Criteria | Conformance Level | Remarks and Explanations |
|---|---|---|
| 302.9 With Limited Language, Cognitive, and Learning Abilities | Partially Supports | Limitations in the areas of language, cognitive and learning abilities can affect success in Finale. However, this may only determine quality of work created with the software and not necessarily the interaction with it. |

## Chapter 4: Hardware

*Finale is not hardware and this section does not apply and is left here for reference only.*

Notes:

| Criteria | Conformance Level | Remarks and Explanations |
|---|---|---|
| **402 Closed Functionality** | Heading cell – no response required | Heading cell – no response required |
| **402.1 General** | Heading cell – no response required | Heading cell – no response required |
| **402.2 Speech-Output Enabled** | Heading cell – no response required | Heading cell – no response required |
| 402.2.1 Information Displayed On-Screen | Not Applicable/ Supports | Not Hardware |
| 402.2.2 Transactional Outputs | Not Applicable/ Supports | Not Hardware |
| 402.2.3 Speech Delivery Type and Coordination | Not Applicable/ Supports | Not Hardware |
| 402.2.4 User Control | Not Applicable/ Supports | Not Hardware |
| 402.2.5 Braille Instructions | Not Applicable/ Supports | Not Hardware |

| Criteria | Conformance Level | Remarks and Explanations |
|---|---|---|
| **402.3 Volume** | Heading cell – no response required | Heading cell – no response required |
| 402.3.1 Private Listening | Not Applicable/ Supports | Not Hardware |
| 402.3.2 Non-private Listening | Not Applicable/ Supports | Not Hardware |
| 402.4 Characters on Display Screens | Not Applicable/ | Not Hardware |

| | Supports | |
|---|---|---|
| 402.5 Characters on Variable Message Signs | Not Applicable/ Supports | Not Hardware |
| **403 Biometrics** | Heading cell – no response required | Heading cell – no response required |
| 403.1 General | Not Applicable/ Supports | Not Hardware |
| **404 Preservation of Information Provided for Accessibility** | Heading cell – no response required | Heading cell – no response required |
| 404.1 General | Not Applicable/ Supports | Not Hardware |
| **405 Privacy** | Heading cell – no response required | Heading cell – no response required |
| 405.1 General | Not Applicable/ Supports | Not Hardware |
| **406 Standard Connections** | Heading cell – no response required | Heading cell – no response required |
| 406.1 General | Not Applicable/ Supports | Not Hardware |
| **407 Operable Parts** | Heading cell – no response required | Heading cell – no response required |
| 407.2 Contrast | Not Applicable/ Supports | Not Hardware |
| **407.3 Input Controls** | Heading cell – no response required | Heading cell – no response required |
| 407.3.1 Tactilely Discernible | Not Applicable/ Supports | Not Hardware |
| 407.3.2 Alphabetic Keys | Not Applicable/ Supports | Not Hardware |
| 407.3.3 Numeric Keys | Not Applicable/ Supports | Not Hardware |
| 407.4 Key Repeat | Not Applicable/ Supports | Not Hardware |
| 407.5 Timed Response | Not Applicable/ Supports | Not Hardware |
| 407.6 Operation | Not Applicable/ Supports | Not Hardware |

| 407.7 Tickets, Fare Cards, and Keycards | Not Applicable/ Supports | Not Hardware |
|---|---|---|
| **407.8 Reach Height and Depth** | Heading cell – no response required | Heading cell – no response required |
| 407.8.1 Vertical Reference Plane | Not Applicable/ Supports | Not Hardware |

| 407.8.1.1 Vertical Plane for Side Reach | Not Applicable/ Supports | Not Hardware |
|---|---|---|
| 407.8.1.2 Vertical Plane for Forward Reach | Not Applicable/ Supports | Not Hardware |
| 407.8.2 Side Reach | Not Applicable/ Supports | Not Hardware |
| 407.8.2.1 Unobstructed Side Reach | Not Applicable/ Supports | Not Hardware |
| 407.8.2.2 Obstructed Side Reach | Not Applicable/ Supports | Not Hardware |
| 407.8.3 Forward Reach | Not Applicable/ Supports | Not Hardware |
| 407.8.3.1 Unobstructed Forward Reach | Not Applicable/ Supports | Not Hardware |
| 407.8.3.2 Obstructed Forward Reach | Not Applicable/ Supports | Not Hardware |
| 407.8.3.2.1 Operable Part Height for ICT with Obstructed Forward Reach | Not Applicable/ Supports | Not Hardware |
| 407.8.3.2.2 Knee and Toe Space under ICT with Obstructed Forward Reach | Not Applicable/ Supports | Not Hardware |
| **408 Display Screens** | Heading cell – no response required | Heading cell – no response required |
| 408.2 Visibility | Not Applicable/ Supports | Not Hardware |
| 408.3 Flashing | Not Applicable/ Supports | Not Hardware |
| **409 Status Indicators** | Heading cell – no response required | Heading cell – no response required |
| 409.1 General | Not Applicable/ | Not Hardware |

| | Supports | |
|---|---|---|
| **410 Color Coding** | Heading cell – no response required | Heading cell – no response required |
| 410.1 General | Not Applicable/ Supports | Not Hardware |
| **411 Audible Signals** | Heading cell – no response required | Heading cell – no response required |
| 411.1 General | Not Applicable/ Supports | Not Hardware |
| **412 ICT with Two-Way Voice Communication** | Heading cell – no response required | Heading cell – no response required |
| **412.2 Volume Gain** | Heading cell – no response required | Heading cell – no response required |
| 412.2.1 Volume Gain for Wireline Telephones | Not Applicable/ Supports | Not Hardware |
| 412.2.2 Volume Gain for Non-Wireline ICT | Not Applicable/ Supports | Not Hardware |
| **412.3 Interference Reduction and Magnetic Coupling** | Heading cell – no response required | Heading cell – no response required |

| | | |
|---|---|---|
| 412.3.1 Wireless Handsets | Not Applicable/ Supports | Not Hardware |
| 412.3.2 Wireline Handsets | Not Applicable/ Supports | Not Hardware |
| 412.4 Digital Encoding of Speech | Not Applicable/ Supports | Not Hardware |
| 412.5 Real-Time Text Functionality | Reserved for future | Reserved for future |
| 412.6 Caller ID | Not Applicable/ Supports | Not Hardware |
| 412.7 Video Communication | Not Applicable/ Supports | Not Hardware |
| **412.8 Legacy TTY Support** | Heading cell – no response required | Heading cell – no response required |
| 412.8.1 TTY Connectability | Not Applicable/ Supports | Not Hardware |
| 412.8.2 Voice and Hearing Carry Over | Not Applicable/ | Not Hardware |

| | | |
|---|---|---|
| | Supports | |
| 412.8.3 Signal Compatibility | Not Applicable/ Supports | Not Hardware |
| 412.8.4 Voice Mail and Other Messaging Systems | Not Applicable/ Supports | Not Hardware |
| **413 Closed Caption Processing Technologies** | Heading cell – no response required | Heading cell – no response required |
| 413.1.1 Decoding and Display of Closed Captions | Not Applicable/ Supports | Not Hardware |
| 413.1.2 Pass-Through of Closed Caption Data | Not Applicable/ Supports | Not Hardware |
| **414 Audio Description Processing Technologies** | Heading cell – no response required | Heading cell – no response required |
| 414.1.1 Digital Television Tuners | Not Applicable/ Supports | Not Hardware |
| 414.1.2 Other ICT | Not Applicable/ Supports | Not Hardware |
| **415 User Controls for Captions and Audio Descriptions** | Heading cell – no response required | Heading cell – no response required |
| 415.1.1 Caption Controls | Not Applicable/ Supports | Not Hardware |
| 415.1.2 Audio Description Controls | Not Applicable/ Supports | Not Hardware |

## Chapter 5: Software

Notes:

| Criteria | Conformance Level | Remarks and Explanations |
|---|---|---|
| 501.1 Scope – Incorporation of WCAG 2.0 AA | See WCAG 2.0 section | See information in WCAG 2.0 section |

| **502 Interoperability with Assistive Technology** | Heading cell – no response required | Heading cell – no response required |
|---|---|---|
| 502.2.1 User Control of Accessibility Features | Not Evaluated | |

| | | |
|---|---|---|
| 502.2.2 No Disruption of Accessibility Features | Supported | There is not any known part of the program that prevents accessibility features of the platform. |
| **502.3 Accessibility Services** | Heading cell – no response required | Heading cell – no response required |
| 502.3.1 Object Information | Not Evaluated | |
| 502.3.2 Modification of Object Information | Not Evaluated | |
| 502.3.3 Row, Column, and Headers | Not Evaluated | |
| 502.3.4 Values | | |
| 502.3.5 Modification of Values | Not Evaluated | |
| 502.3.6 Label Relationships | Not Evaluated | |
| 502.3.7 Hierarchical Relationships | Not Evaluated | |
| 502.3.8 Text | Not Evaluated | |
| 502.3.9 Modification of Text | Not Evaluated | |
| 502.3.10 List of Actions | Not Evaluated | |
| 502.3.11 Actions on Objects | Not Evaluated | |
| 502.3.12 Focus Cursor | Not Evaluated | |
| 502.3.13 Modification of Focus Cursor | Not Evaluated | |
| 502.3.14 Event Notification | Not Evaluated | |
| 502.4 Platform Accessibility Features | Not Applicable/ Supports Web-c | |
| **503 Applications** | Heading cell – no response required | Heading cell – no response required |
| 503.2 User Preferences | Supports | |
| 503.3 Alternative User Interfaces | Not Supported | There are no options to allow the program's interface to be controlled by the platform's accessibility features. |
| **503.4 User Controls for Captions and Audio Description** | Heading cell – no response required | Heading cell – no response required |
| 503.4.1 Caption Controls | Not Applicable | |

| | | |
|---|---|---|
| 503.4.2 Audio Description Controls | Not Applicable | |
| **_504 Authoring Tools_** | Heading cell – no response required | Heading cell – no response required |

| | | |
|---|---|---|
| 504.2 Content Creation or Editing (if not authoring tool, enter "not applicable") | See WCAG 2.0 section | See information in WCAG 2.0 section |
| 504.2.1 Preservation of Information Provided for Accessibility in Format Conversion | Not Supported | Authoring Tools use the platform PDF creation APIs or third-party products. |
| 504.2.2 PDF Export | Not Applicable | Authoring Tools use the platform PDF creation APIs or third-party products. |
| 504.3 Prompts | Not Supported | |
| 504.4 Templates | Not Supported | |

## Chapter 6: Support Documentation and Services

Notes:

| Criteria | Conformance Level | Remarks and Explanations |
|---|---|---|
| **_601.1 Scope_** | Heading cell – no response required | Heading cell – no response required |
| **_602 Support Documentation_** | Heading cell – no response required | Heading cell – no response required |
| 602.2 Accessibility and Compatibility Features | Not Supported | |
| 602.3 Electronic Support Documentation | See WCAG 2.0 section | See information in WCAG 2.0 section |
| 602.4 Alternate Formats for Non-Electronic Support Documentation | Not Applicable/ Supports | All support documentation is electronic. |
| **_603 Support Services_** | Heading cell – no response required | Heading cell – no response required |
| 603.2 Information on Accessibility and Compatibility Features | Not Supported | |

| 603.3 Accommodation of Communication Needs | Partially Supports | Users requiring additional assistance can call Customer Support to ask a specific question or ask for clarification via the [support portal.](support portal.) |
|---|---|---|

## Legal Disclaimer